

The Corporation of the City of North Bay

By-Law No. 2024-11

**Being a By-Law to Amend By-Law 2023-02 to Authorize User Fees
For City Departments (Schedule “D”)**

Whereas Section 391 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes municipalities and local boards to pass by-laws imposing fees or charges on any class of person for services or activities provided or done by or on behalf of the municipality or the local board and for the use of its property;

And Whereas Notice of the Public Meeting in the matter of user fees charged by various City Departments was published pursuant to the City of North Bay Notice By-Law 2020-79 section 2(b) on the City of North Bay Website on December 13, 2023;

And Whereas a Public Meeting under the *Municipal Act* in the matter of the user fees charged by various City Departments was held on the 15th day of January, 2024;

And Whereas Council passed General Government Committee Report No. 2024-04 at its Regular Meeting held Tuesday, January 30, 2024 to authorize an amendment to the By-Law for User Fees charged by various City Departments effective the 1st day of March, 2024.

Now Therefore the Council of The Corporation of the City of North Bay does hereby enact as follows:

1. That Schedule “D”, Engineering, Environmental Services and Works Department, to By-Law No. 2023-02 to Authorize User Fees for Various City Departments be deleted and the attached Schedule “D” be inserted in lieu thereof.
2. This By-Law shall come into force and effect as of the 1st day of March, 2024.

Read a First Time in Open Council the 30th day of January, 2024.

Read a Second Time in Open Council the 30th day of January, 2024.

Read a Third Time in Open Council and Enacted and Passed the 30th day of January, 2024.

Mayor Peter Chirico

City Clerk Karen McIsaac

**This is Schedule “D” to By-Law No. 2024-11
of The Corporation of the City of North Bay**

The user fees charged by the **Engineering, Environmental Services & Works Department** shall be as follows:

	2024	2025	2026	HST* (Y/N)
Property Status Inquiry	\$110	\$115	\$120	N
Photocopies (per page)	\$0.60	\$0.60	\$0.60	Y
City Road Maps: 18"x24" 24"x36" 36"x48"	\$4.15 \$8.50 \$17.00	\$4.15 \$8.50 \$17.00	\$4.15 \$8.50 \$17.00	
City Service Maps: 42"x60"	\$35.00	\$35.00	\$35.00	Y
Other printed Custom Maps, Plans & Drawings: (Per Sheet)	\$1.60/Sq Ft	\$1.60/Sq Ft	\$1.60/Sq Ft	
Scanning:	\$0.64/Sq Ft	\$0.64/Sq Ft	\$0.64/Sq Ft	
Engineering Review and Administration Fee (Subdivision Agreement)	\$5,000	\$5,000	\$5,000	Y
Engineering Review and Processing of Service Contracts	\$250 + 3% of the estimated cost of works	\$250 + 3% of the estimated cost of works	\$250 + 3% of the estimated cost of works	Y
Street Work Permit (not requiring a Municipal Consent)	\$85	\$85	\$90	N
Municipal Consents (including applicable Street Work Permit)	\$195	\$200	\$210	N
Special Event Road Closures: Application review, traffic control, Notifications, Signage and barricades usage Delivery of barricades and set-up prior to event; tear down, and return delivery after event.	\$250 per event Time and Travel at cost	\$250 per event Time and Travel at cost	\$250 per event Time and Travel at cost	Y
Concrete Curb & Gutter (Includes removal of existing if required. Restoration extra.)	contract cost plus \$75 admin fee Min. charge \$500	contract cost plus \$75 admin fee Min. charge \$500	contract cost plus \$75 admin fee Min. charge \$500	N
Concrete Sidewalk (Includes removal of existing if required. Restoration extra.)	contract cost plus \$75 admin fee Min. charge \$500 plus \$75	contract cost plus \$75 admin fee Min. charge \$500 plus \$75	contract cost plus \$75 admin fee Min. charge \$500 plus \$75	N

	2024	2025	2026	HST* (Y/N)
Interlocking Concrete Pavers	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	N
Hot Mix Asphalt (per tonne) (Includes cutting and removal as necessary).	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	N
Rock Excavation	Blasting Contract Plus \$255/m3	Blasting Contract Plus \$255/m3	Blasting Contract Plus \$255/m3	N
Fire Hydrant Maintenance (Private hydrants are maintained by City or pre-approved contractor)	\$370 each	\$375 each	\$380 each	Y
Water Off or Water On (One charge if both turns completed within 30 minutes of first turn.)	\$135 reg. hours \$185 after reg. hours	\$135 reg. hours \$185 after reg. hours	\$140 reg. hours \$185 after reg. hours	N
Fire Flow testing	\$365 plus time and materials	\$365 plus time and materials	\$365 plus time and materials	N
Water main Tapping (20mm to 50mm)	\$190 plus time and materials	\$200 plus time and materials	\$210 plus time and materials	N
Water main Tapping (over 50mm)	\$1,130 plus time and materials	\$1,140 plus time and materials	\$1,150 plus time and materials	N
Sewer Rodding (Blockage within entire service length is the responsibility of owner.)	\$255 reg. hours \$365 after reg. hours	\$260 reg. hours \$370 after reg. hours	\$265 reg. hours \$375 after reg. hours	N
Power Sewer Rodding	\$320 reg. hours \$435 after reg. hours	\$325 reg. hours \$440 after reg. hours	\$330 reg. hours \$445 after reg. hours	N
Camera Inspection of Service	\$320 reg. hours \$435 after reg. hours	\$330 reg. hours \$445 after reg. hours	\$340 reg. hours \$455 after reg. hours	N
Thawing of Water Service (Flat fee for max. of 3 hrs – successful or not)	\$400 reg. hours \$680 after reg. hours	\$410 reg. hours \$690 after reg. hours	\$420 reg. hours \$700 after reg. hours	N
Sale of Water at Patton Street Facility (Bulk)	\$2.80/m3 \$30 minimum monthly usage fee	\$2.85/m3 \$30 minimum monthly usage fee	\$2.90/m3 \$30 minimum monthly usage fee	N
Septic System Pump-Out Compliance Certificate (per certificate)	\$55	\$55	\$55	Y
Septage Waste Receiving at Patton Street Facility	\$19.50/m3 \$30 minimum monthly usage fee	\$19.75/m3 \$30 minimum monthly usage fee	\$20.00/m3 \$30 minimum monthly usage fee	N
New/Replacement Water Meter • 5/8 inch	\$210.69	\$210.69	\$210.69	N

	2024	2025	2026	HST* (Y/N)
<ul style="list-style-type: none"> • 5/8x3/4 inch • 3/4 inch • 1 inch • 1.5 inch • 2 inch • 2 inch True Flow • 3 inch True Flow • 4 inch True Flow • 6 inch True Flow 	\$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	
Meter Interface Unit (MIU) (inclusive of wire, etc.) <ul style="list-style-type: none"> • Regular • High Gain 	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	N
Water Meter Leak Verification Inspection (customer request)	\$135.00 regular hours \$190.00 after regular hours	\$135.00 regular hours \$190.00 after regular hours	\$135.00 regular hours \$190.00 after regular hours	N
Water Meter Accuracy Testing (to be refunded if the meter is testing outside the 3% tolerance as per By-Law No. 2015-97) (customer request)	Water meter replacement fee plus shipping costs and third party testing fees	Water meter replacement fee plus shipping costs and third party testing fees	Water meter replacement fee plus shipping costs and third party testing fees	N
Disconnect/Reconnect Water Meter (customer request)	Water meter replacement fee plus labour and material	Water meter replacement fee plus labour and material	Water meter replacement fee plus labour and material	N
Install additional water meter and meter interface unit (customer request)	Meter replacement fee plus MIU replacement fee	Meter replacement fee plus MIU replacement fee	Meter replacement fee plus MIU replacement fee	Y
Construction Water (Temporary from Hydrant or Main) 2" Water Meter 2" Backflow Protector Water Filtration Charge Water consumption Charge	\$260 per month \$260 per month Current rate Current rate	\$260 per month \$260 per month Current rate Current rate	\$270 per month \$270 per month Current rate Current rate	N

	2024	2025	2026	HST* (Y/N)
Illegal Fire Hydrant Connection Charge	Double the fire hydrant connection fee	Double the fire hydrant connection fee	Double the fire hydrant connection fee	N
Tampering of Water Meter				N
• Excluding Enforcement Costs	\$146	\$146	\$146	
• Including Enforcement Costs	\$240	\$240	\$240	
Finger Board (CNB Supply and Install)	\$195	\$195	\$205	Y
Private Approach Permit including Inspection. For construction on municipal road allowance add the cost of the street work permit	\$235	\$235	\$240	N
New entrance culvert or culvert extension(s) using City of North Bay Labour and Materials. (requires a service contract))	Labour and Material cost to be determined by the City	Labour and Material cost to be determined by the City	Labour and Material cost to be determined by the City	N
Oversized Loads Permit:				
• Single Trip Permit	\$85	\$90	\$95	N
• Project Permit	\$310	\$315	\$320	N
• Annual Permit	\$435	\$440	\$445	N
Traffic Counts:				
• 7 Day Midblock Volume/Speed Count	\$375	\$375	\$375	Y
• 8 Hour Intersection Turning Movement Count	\$710	\$715	\$720	Y

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.