

**Minutes of the Combined  
Community Services Standing Committee and  
General Government Standing Committee  
Budget Meetings Held  
Wednesday, November 6, 2019**

**Present:** Councillor Brousseau, Chair  
Councillor Robertson  
Councillor Mendicino  
Councillor T. Vrebosch, Chair  
Councillor B. Vrebosch  
Councillor King  
Councillor Bain  
Councillor Mayne  
Councillor Anthony (5:30 p.m. to 10:00 p.m.)  
Councillor Tignanelli  
Mayor McDonald

**STAFF PRESENT:**

D. Euler, J. Bechard (5:30 p.m. to 8:36 p.m.), L. Boissonneault, M. Fry (5:30 p.m. to 8:22 p.m.), S. Graveline (5:30 p.m. to 8:26 p.m.), B. Hillier (5:30 p.m. to 7:16 p.m.), L. Janisse, M. Karpenko, I. Kilgour, P. Leckie (7:26 p.m. to 8:09 p.m.), R. Marquardt (7:26 p.m. to 8:09 p.m.), P. McCloskey (5:30 p.m. to 7:16 p.m.), K. McIsaac, R. Melnyk (5:30 p.m. to 8:09 p.m.), C. Murphy (7:26 p.m. to 8:09 p.m.), E. Richmond (5:30 p.m. to 7:16 p.m.), S. Saucier, G. Saunders (5:30 p.m. to 7:16 p.m.), J. Whiteley (5:30 p.m. to 7:16 p.m.), G. Young.

Mayor McDonald called the meeting to order at 5:30 p.m.

The Chief Financial Officer reviewed the budget process.

1. Items Discussed – Community Services' Preliminary Operating Budget.

- Review of notable changes and proposed service level reductions/increases.
  - Arenas: M. Fry
  - Building: B. Hillier
  - Community Development and Growth: I. Kilgour
  - Economic Development: E. Richmond
  - Fire Services: J. Whiteley
  - Parks Revenue: M. Fry
  - Planning Services: B. Hillier
  - Arts, Culture, Recreation and Leisure Services: P. McCloskey

Service Level Changes:

- Fire Administration Clerk Part-Time:
  - Will be part of the 2020 Budget.
- Fire Life Safety Educator:
  - Will not be brought forward to the 2020 Budget.
- Growth Community Improvement Plan:
  - Will be part of the 2020 Budget.

**Direction:** Item to remain on Committee

Break at: 7:16 p.m.  
Reconvene at: 7:26 p.m.

## 2. General Government's Preliminary Operating Budget.

- Review of notable changes and proposed service level reductions/increases:
  - Legal Department and By-law Enforcement: P. Leckie/R. Melnyk
  - Legal Department - Provincial Offences: R. Marquardt
  - Information Services: S. Graveline
  - Customer Service: J. Bechard
  - Human Resources: L. Janisse
  - Financial Services: M. Karpenko
  - Council Secretariat: K. McIsaac
  - General Government: M. Karpenko/D. Euler

### Service Level Changes:

- Legal Department – Paralegal
  - Bring forward to November 12<sup>th</sup> Combined Budget Meeting
- By-Law Enforcement Officer
  - Bring forward to November 12<sup>th</sup> Combined Budget Meeting
- Internet Band width
  - Will be part of the 2020 Budget.
- Third Party
  - Will be part of the 2020 Budget.
- Council Training
  - Will not be brought forward to the 2020 Budget.
- Cell Phones
  - Will be part of the 2020 Budget.
- Chief Innovation Officer
  - Will not be brought forward to the 2020 Budget

### **Conflict of Interest:**

Councillor Bain declared a conflict of interest in relation to Council Secretariat Notable Adjustments – Burial Permits – Reduction in User Fee as his employer services families that require burial permits.

**Direction:** Item to remain on Committee

Meeting adjourned at 10:06 p.m.

---

Councillor Johanne Brousseau  
Chair, Community Services

---

City Clerk Karen McIsaac

---

Councillor T. Vrebosch  
Chair, General Government

W:\CLERK\RMS\C04\2019\2020 BUDGET MINUTES\Operating Budget\Combined CS&GG November 6.docx